



This course is the new Supervisor Day, and is now called Leading A Team Safely.

It is a 1 day course for those that have achieved the CCNSG Passport and are managers, supervisors or have a key role in the correct implementation of health and safety on sites. The course consists of presentation, exercises, and videos; it is completed by a 20 question assessment with an 80% pass mark required. There are 4 parts to the course as follows:

#### 1. The Team

- What makes a Successful Team?
- Leadership Qualities
- Leadership Styles
- Leadership Behaviours
- Nature or Nurture
- Adapting Leadership Styles
- Adopting the Right Leadership Style
- The Team Leader's Toolbox
- **Element Summary**

### 2. The Plan

- Introduction to The Plan Element
- The Communication Highway
- Message and Meaning
- **Brain Function Basics**
- The Plan Essential Elements
- Selecting the Right People with Right Skills
- Selecting the Right Job with the Right Tools
- Being in the Right Place at the Right Time
- Instruction, Risk Assess, Method Statement
- The Work Plan
- Pre-start Briefing

#### 3. The Job

- Introduction to The Job Element
- The Mill Incident Case Study
- Objectivity versus Subjectivity
- **Control Systems**
- Expert Advice
- Supervision and Monitoring
- Communication
- **Communication Barriers**
- Questioning

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Interruptions to the Job

#### 4. Good Job

- Introduction to Good Job Element
- What Makes a Good Job?
- Scenario Pat, Chris and the Flange Job
- Feedback
- Ways of Listening
- Assertiveness
- Do you have what it takes?
- **Course Summary**

# The prerequisite for sitting this course is you must have an in date CCNSG Passport; we

also do this course if you require it. Please contact GSS Training on 0161 926 9510 or email enquiries@gsstraining.co.uk if you would like to book or for further information.



## **GSS Training Limited**

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